



GPO Box 127, Melbourne, Victoria 3001

President: Deborah Macfarlane

Secretary: Anthony Grimes

Email: admin@vadr.asn.au

APPLICATION FOR NATIONAL RE-ACCREDITATION

This application form is for financial VADR members who have already been accredited through VADR.

Please note that the re-accreditation requirements are set out in section 6 of the NMAS Approval and Practice Standards 1 July 2015, a copy of which can be downloaded from VADR's home page (www.vadr.asn.au).

Contact Details

Prefix/Title: Mr Mrs Ms Dr Other(specify): _____

Family Name:

Given Name(s):

Name for certificate:

Address:

Suburb:

State:

Postcode:

Phone:

Fax:

Mobile:

Email:

Criteria for re-accreditation as a mediator

Part A: Good character

I, the undersigned, undertake that I (*tick all*):

- am without any serious conviction or impairment that might influence my capacity to discharge my obligations in a competent, honest and appropriate manner;
- am not disqualified to practise by another professional association relating to any other profession; and
- do not come into the category of a 'prohibited person' or its equivalent as defined in a particular jurisdiction.

Part 2: Professional Indemnity Insurance

- I confirm that I continue to hold relevant private professional indemnity insurance (please attach a copy of your certificate of currency)

Name of insurance company:

Name and number of policy:

Policy expiry date:

OR

- I confirm that I have employee status

Name of employer:

Address:

Telephone:

OR

- I confirm that I have statutory indemnity

Name of organisation:

Address:

Telephone:

Criteria for re-accreditation as a mediator

Part 3: Evidence of at least 25 hours (or in some circumstances 10 hours) of mediation

- I confirm that I have completed at least 25 hours of mediation, co-mediation or conciliation in the two years since accreditation by VADR.

OR

- I confirm that for the following reason, I have completed only at least 10 hours of mediation, co-mediation or conciliation in the two years since accreditation by VADR.

- Have been working mainly as dispute manager, facilitator, conflict coach or related area

Please provide details of this work:

OR

- I have taken a family, career or study break

Please provide details of this break:

OR

- I have suffered illness or injury

Please provide details of your illness or injury:

Please provide details of at least 25 hours (or 10 hours where relevant) of mediation, co-mediation or conciliation practice. You may provide evidence of all requisite number of hours if you wish. If you wish to provide a separate document, please attach to this application.

<i>Date</i>	<i>Area of mediation/conciliation: (family, commercial, workplace, community, etc.)</i>	<i>No of hours</i>

Criteria for re-accreditation as a mediator

Part 3: Evidence of at least 25 hours (or in some circumstances 10 hours) of mediation

Date	Area of mediation/conciliation: (family, commercial, workplace, community, etc.)	No of hours
Total number of hours		

Part 4: evidence of 20 hours of CPD in the two years since accreditation

Please attach your VADR CPD Log or other document which provides this information.

Please note that a VADR CPD Log can be downloaded from the Home Page of the VADR website: www.vadr.asn.au.

Part 5: 'blended' process members

This section is to be completed only by those who use a 'blended' process such as conciliation or advisory or evaluative mediation.

I was/was not initially accredited as using a blended process.

NB. If you have begun to use a 'blended' process since your initial accreditation, you will need to supply evidence of:

- (a) completion of an appropriate degree, or equivalent qualification in the area of your expertise from a university or former college of advanced education, of at least four years equivalent full-time duration, or a VET-approved organisation to a National Framework Level 6 standard; and
- b) a minimum of five years' experience in the professional field in which you are providing advice.

AND

I confirm my continuing registration, membership or equivalent within the professional area in which I give advice.

Declaration

I declare that the information I have provided is correct. I agree to provide supporting documentation relating to my accreditation as may be requested from time to time by the VADR Accreditation Sub-Committee. I have also read the notes below and agree to comply with the conditions as set out.

Signature:

Date:

Please Note

As in your initial accreditation application:

- (1) If a formal complaint is received, you agree to work with VADR and abide by any decision by VADR to rectify your conduct in relation to the complaint.
- (2) You agree to the publication of your name and accreditation details in the VADR register of accredited practitioners.
- (3) You confirm that:
 - (a) you will act professionally and in an unbiased manner;
 - (b) where relevant you will disclose any conflict of interest to a client;
 - (c) you will not discuss or disclose information relating to mediation, other than as required by law; and
 - (d) you will not act in a way that would prejudice the reputation of VADR or the accreditation process and will cooperate fully with an enquiry in the event of any alleged breach.